



**Transportation Health & Safety
Association of Ontario**

INTRODUCTION

This assessment sheet is intended to assist an organization in identifying groups of occupational drivers who drive different types of vehicles frequently and occasionally for your organization.

INSTRUCTIONS

Once you have listed the approximate number of vehicles in column A, list the number of full-time drivers for those vehicles in column B.

Column C will allow you to calculate total weekly exposure hours for this group of drivers. To obtain a yearly exposure value you could multiply by 48 (takes into account holidays). Column E, F and G allows for the same type of calculation for part-time drivers of this type of vehicle.

Columns H, I and J allows for similar calculation relevant to contract drivers of this type of vehicle.

Once you have completed the template you could separate frequent drivers, those who log over 3,000 km per year from infrequent drivers, those who log under 3,000 km per year.

Frequent drivers should be scheduled for intensive comprehensive driver training such as in class defensive driving, in-cab assessments, refresher training, skid pad, advanced driver training skills.

Infrequent drivers should be given at least defensive driving training, in-vehicle assessment and on-going refresher training.

To learn more about THSAO Road Safety Programs visit our website at www.thsao.on.ca.

To register for a THSAO training program in your area view our open course schedule at www.thsao.on.ca.

THSAO offers a comprehensive array of services, products and programs aimed at eliminating/reducing injuries on the road. View our offerings at www.thsao.on.ca/docs/mvi.pdf.

**ASSESSMENT OF WHO DRIVES FOR YOUR COMPANY
TYPE OF VEHICLE'S DRIVEN/EXPOSURE**

	A	B	C	D	E	F	G	H	I	J
DUTY/ FUNCTION	NUMBER OF VEHICLES	NUMBER FULL-TIME DRIVERS	Average number of km per driver/week	Total weekly Exposure (BxC)	NUMBER PART-TIME DRIVERS	Average number of km per driver/week	Total weekly Exposure (ExF)	NUMBER CONTRACT DRIVERS	Average number of km per driver/week	Total weekly Exposure Hours (HxI)
Delivery/ Long Distance										
Delivery/ Short Distance										
Maintenance										
Sales										
Client Visits										
Other										
				X 48 for yearly exposure			X 48 for yearly exposure			X 48 for yearly exposure